

**TRINITY LUTHERAN CHURCH****CHURCH COUNCIL MINUTES**

107 S. 7th Street

September 13, 2022

Laramie, Wyoming 82070

7:00pm

**Roll Call**

Mary Baldwin  
Stephen Boss  
Martin Greller  
Adam Huck  
Linda Lebeda  
Brett Moline  
Larry Oolman  
Rochelle Wagner

Absent: Lindsay Conyers

**Devotions**

Stephen Boss did devotions.

**Approval of the September Agenda**

Adam noticed the next meeting date was off and moved to correct, Stephen seconded and the motion to correct and accept the corrected agenda passed.

**Approval of the September Council Minutes**

Brett moved to accept the minutes, Adam seconded. The council voted to accept the minutes.

**Financial Status Report**

We reviewed the financial status report. We are in the black but not my much. It is our expectation that finances might pick-up in the fall months which they usually do. Adam moved to accept the financial status report, Larry seconded the motion. The motion to accept the report passed.

**Unfinished Business****Rohr Fellowship Hall Restoration**

We are hiring a general contractor per the requirements of the city. We are working through insurance issues. We are zoned R3. Tom with Doe Plumbing will do some of the plumbing

work i.e. removing existing plumbing. We will leave the west wall water pipe where it is and run plumbing accordingly. We will make sure to recycle any copper plumbing materials that will be removed.

Ray Bradyhoff will obtain and will work with the new windows and install framing lumber. Windows are on order.

We want to get the city code people in and get signoff on what has been accomplished so far so the space can be used. For code purposes, lighting and heating work are classified as repairs.

### **Window Wells, Drainage & Building Updates**

Stephen gave a detailed update on the church drainage issues. There is a sizable list of things to do to lessen the impact of water on the church building. We will prioritize them lit and work on them weather permitting. We will focus on several projects that are “low hanging fruit” such as grouting the window wells seams, so water does not openly flow into them, getting window well window coverings and updating/repairing thresholds that are old and not keeping the elements out.

Stephen will also get an evaluation and estimate from ABC Seamless regarding improvements to the gutter and downspout system.

The full engineering report is included with these notes as an addendum.

### **CD Maturation**

Council approved extending the CD that was maturing.

### **New Business**

#### **Fire Alarms**

We plan to talk to the Fire Department to get proper direction on the purchase and placement of fire alarms.

#### **Property Committee**

There is a plan to schedule meetings of the Property Committee later this winter. Pastor and Stephen will put together a To Do/Wish List.

### **Staff Reports**

#### **The Emerging Church Conference**

Pastor attended a church conference on The Emerging Church.

#### **Me to We Series**

Pastor Nat is working on and will be focused on a sermon and teaching series entitled Me to We. This series will focus recreating community after the COVID-19 pandemic.

## **Trauma & Crisis to Hope & Resilience**

Pastor is planning on doing a focused series of talks on Trauma & Crisis to Hope & Resilience. The COVID-19 pandemic has caused multiple levels of trauma for many of us and certain for society in general. Grief, anger, fear, and apathy are just a few emotions that people are navigating to this day. The class will talk about the emotions and talk about crisis care, listening, coping skills, suicide prevention, and compassion fatigue. The classes will take place on Mondays starting on October 17<sup>th</sup> from 6:30 – 8:30 in the Gruver Room.

The series schedule follows:

October 17 Crisis Care: Introduction  
October 24 The Art of Listening  
November 14 Sexual Assault & Domestic Violence  
November 28 Nonverbal Listening & Stress  
December 5 Suicide and QPR  
December 12 Compassion Fatigue

### **Administrative Items**

Our next Council meeting is on October 11<sup>th</sup>.

The first confirmation class meeting will take place on October 6<sup>th</sup>.

Larry will do devotions.

Stephen moved to adjourn the meeting, Mary seconded the motion. Council voted to close the meeting and we closed with the Lord's Prayer.

**Appendix**  
**Trinity Drainage Report**  
**Stephen Boss, Thomas Edgar**  
**9-12-2022**

**General**

During the last storm water entered the church in a number of locations. The basement area below the main north entrance and the Campus Closet Room. Some water also got into the classroom used by the Sunflower Academy. The west hallway also saw a significant amount of water. Some of this water seeped into the choir room.

The back basement door (east) with the French Drain also experienced water as the French Drain in the stairwell was unable to contain the volume.

The Rohr Fellowship Hall also had water in it. This was due to pooling of water outside the south door. The door needs a new threshold as the bottom of the door was open to the elements. The water entered the building and pooled on the basement floor.

**Evaluation**

Thom Edgar and I walked around the building noting the problems, needs and solutions. First I will address some of the big picture problems and solutions, then I will address each of the sub-solutions in greater detail.

**Survey Needed** – We agreed that the land surrounding the church, (especially the East and South sides) need to be surveyed so current and future elevations can be determined. While we are doing those side, we might as well do the entire surround. There are several depressions in the landscaping that contributing to pooling. The land around the church needs to be landscaped so there is a gentle downward slope from the back of the church to the front, allowing water to exit from behind the church. Kim Johnson with our church has equipment and the expertise to do such a survey. Thom, Kim and I are planning to get together and work on this after Thom's travels.

**Fill Low Spots/Slope Landscaping** so water flows downwards towards the street from the back of the church.

**Trench/Place Perforated Pipe/Fill with Aggregate** a trench going from the back of the church to the front of the church along the south wall.

**Window Well** – Install a window well (that will still allow for fire escape egress) around the south door. We will fill in the low spot, trench, get a new threshold installed and surround the door with a window well, out water entry problem should be motely eliminated.

**South Door Threshold** – Currently the threshold on the south doors has failed. One can see light under the door. This opening does not prevent water from entering the building, especially since the area around he door is a low point and water pools there. Thom thought fixing this might be

an easy and inexpensive fix. He will investigate obtaining materials. We will coordinate efforts on this project.



## **West Side**

Currently there are two window wells serving the central classroom (Sunshine Day Care) and the Campus Cabinet Room. Several recommendations follow:

**Window Coverings** – Both of the window wells were overwhelmed with water coming off the roof. Plastic, sloped window coverings could be placed over the windows wells so water does not go into the wells. This would be a fairly lost cost project and the results would be significant.

**Campus Cabinet Window Well** – Assess the depth of the rock aggregate in the well. Dig down further (up to 4') if necessary and place more aggregate in the void.



**Center Window Well - Remove French Drain/Concrete Floor** – Currently the floor of the center windows well is cemented with a French drain. We propose demoing out the cement, digging down about 4' then filling the void with rock aggregate.



**Grout** – Grout the seams (left and right) of the window wells on the west side of the church as the cement has pulled away from the foundation leaving a void for water to flow in from the grassy impoundment that can get overwhelmed by the volume of water coming off the roof.



**Roof Drainage/Gutters/Downspouts** – I plan to have ABC Seamless assess the roof drainage on the West side of the building as these infrastructure appeared to be overwhelmed by the volume of rain from the storm. I also feel that the downspouts are too short and the water pools on the grass to the east of the sidewalks and easily enters the building via the window wells.







**Storm Windows** – We need to assess the windows on the west side of the building. The window in the Campus Closet Room looks to be compromised. Sunflower Day Centre removed an aging storm window so they could vent an AC unit that they had purchased. Since there is a cemented floor of the exterior window well and a small French drain and that the vent requires an open window, this is a flooding incident waiting to happen. We need to address the window well drainage as outlined above and also address venting their AC unit properly so there is not a chance of flooding of easy access to the property via that window.

**East Side Stairwell Off Parking Lot** – The stairwell has a French Drain at the bottom of the stairs that can be overwhelmed by the volume of water. We propose demoing out the French Drain and cement, digging down a significant depth and then replacing the cement with rock aggregate.

**North Side – Negative Slope – Assess/Review**

Our survey will determine if we have a negative slope (tilted towards the building) or if it is flat so draining does not flow away from the building. In both cases there are window wells outside of the small northeast classroom and the choir room that may need attention. Window well coverings would offer some protection. Grouting the windows wells may also be needed. Also digging further down (4') and replacing the void with rock aggregate might be considered.

**East Side**

Roof Draining/Gutters/Downspouts -- The east side of the church is the biggest challenge