

1. Roll Call
  - a. Present: Pastor Keith, Mary Baldwin, Steve Barrett, Lindsay Conyers, Adam Huck, Linda Lebeda, Eric Loseke, Brett Moline, Larry Oolman, Rochelle Wagner
  - b. Absent: Stephen Boss
2. Devotions: Adam Huck, "Lutheran Questions, Lutheran Answers," by: Martin Marty.
3. Approval of December Agenda: Moved to accept by Lindsay, seconded Mary, approved.
4. Approval of November Council Minutes: Moved to accept by Adam, seconded Rochelle, approved.
5. Financial Status Report: Deficit holding steady, hopefully deficit will disappear in December, paid routine bills, down payment on Gruver Room chairs. Moved to accept by Larry, seconded Mary, approved.
6. Unfinished Business
  - a. Annual Budget Process
    - i. Fiscal year discussion – Linda
      1. Currently we put surplus funds into an unrestricted fund.
      2. Checked with synod for guidance. Examine end of year surplus.  
Council can transfer surplus funds to a designated fund (e.g. rainy day fund)
      3. Discussed possibility of moving fiscal year dates to provide additional decision time at the beginning of the calendar year.
      4. Recommendation: Keep fiscal year January 1 to December 31<sup>st</sup>. Move surplus funds to broadly based "contingency" fund (e.g. technology replacement). No funds transfer at this time.
    - ii. Linda provided balanced budget projections for the "Proposed 2024 Budget."
  - b. Reviewed "Council Term Ballot." Moved Adam to three year term ending 2027.  
Need to add this to ballot as well.
7. New Business
  - a. Selling donated stock
    - i. Typically we receive donated stock in December and sell.
    - ii. Policies (Moved to accept by Adam, seconded Lindsay, approved.)
      1. For any unrestricted stock received, stock will be sold, proceeds go to general fund.
      2. For any restricted stock received, stock will be accepted, used at the discretion of the Council.

b. Executive Session

i. Staff Christmas Gifts – approved by Council (Moved to accept by Adam, seconded Lindsay, approved.)

ii.

iii. See item 6.a. above.

c. Financial Policies and Procedures – see item 7.a.ii. above.

8. Staff Reports

a. Food drive dedication on December 17th during the service.

b. Annual meeting: January 28, 2024. (Moved to accept by Mary, seconded Lindsay, approved.)

9. Administrative Items

a. Next Meeting: Tuesday, Jan 9th, 2024 at 7:00pm

b. Devotions for January meeting: Brett Moline

10. Adjournment